



THE OFFICE OF THE ASSISTANT SECRETARY OF THE NAVY
(RESEARCH DEVELOPMENT AND ACQUISITION)
1000 NAVY PENTAGON
WASHINGTON DC 20350-1000

26 March 2020

MEMORANDUM FOR DISTRIBUTION

SUBJECT: Waiver of Certain Services Acquisition Workshops (SAWs) for the
Remainder of Calendar Year 2020

Reference: (a) Department of Defense Instruction 5000.74, Defense Acquisition of Services,
dated 10 January 2020
(b) Navy Marine Corps Acquisition Regulation Supplement (NMCARS)
5237.192, Services Acquisition Workshop

Effective immediately and through 31 December 2020, except for Special Interest acquisitions, the mandatory requirement to conduct a Services Acquisition Workshop (SAW), per references (a) and (b), is waived. However, multi-functional teams are highly encouraged to apply SAW-like steps to all services acquisitions valued at greater than \$10 million.

My point of contact is Mr. Francis Tisak who can be reached at (703) 614-9636 or francis.tisak@navy.mil.

L. Dwayne Weaver
Executive Director
Deputy Assistant Secretary of the Navy
(Procurement)

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